



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



November 21, 2016

Division Memorandum
No. 743, s. 2016

**ONE-DAY CONFERENCE OF DISTRICT PRESCHOOL
COORDINATORS (DPCs)**

To: Schools Division Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads

1. This Office announces the conduct of a **One-Day Conference of all District Preschool Coordinators** on **November 23, 2016** at the **Narra Function Room, DepEd-Ecotech Center, Sudlon, Lahug, Cebu City.**
2. Agenda of the conference are the following:
 - a. discuss important concerns about the different contests to be contested during the Division Kindergarten Festival of Talents;
 - b. create the different working committees for the Division KFOT;
 - c. Etc.
3. Participants are requested to bring the following:
 - a. Final kindergarten enrolment report for SY 2016-2017;
 - b. list of schools in the district with Kindergarten classrooms with corresponding name/s of donor/s;
3. Travelling expenses and a registration fee of **Php 400.00** (to defray the expenses for the venue, lunch and 2 snacks) shall be chargeable against **school MOOE**, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Authority to Travel.
5. Immediate and wide dissemination of this Memorandum is directed.


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